

April 5, 2011

Dear Parents,

Beginning the week of April 18th, the teachers and I will be meeting to begin planning your child's placement for the 2011–2012 school year. Each student's placement will be carefully considered in light of all areas of development, including academic, intellectual, social, and emotional.

Each year we give you the opportunity to share with me, in writing, your thoughts regarding your child(ren). I ask that you not indicate a preference for a particular teacher.

If you'd like your input to be considered during the placement process, please return the form(s) by April 15th. *I cannot guarantee that your input will be used if it is received after this date.* Students will be notified of teacher placement in late August.

I will be talking about the process of student placement at a “Coffee Talk” on **Thursday, April 7th at 8:45 a.m. in Greeley’s multi-purpose room**. Please join me that morning so that I may address any questions you have. I appreciate the time you take to complete this form, as your thoughts are helpful to me in planning student groupings for next year.

Sincerely,
Susan Hugebeck
Principal