

CROW ISLAND PTO VOLUNTEER INTEREST SHEET

It's time to consider how you would like to get involved in Crow Island next year. There are many opportunities for getting involved and at different levels. As always it's your involvement that makes the difference.

So please take a moment and select a couple of areas that you would like to become involved in. **Just place a tick or two ... your choice: committer chair * or part of the assisting committee.** As well, we are looking for Room Parents#: sign-up is on the last page of the interest sheets. If you have questions or need more information, please contact the current committee chairs (you'll find their names in the Crow Island Directory).

Please return your interest sheet to the school (attention PTO).

Notes:

* Committee chairs will be advised in May re their placement.

Room Parents: Assignment is highly sought after ... we suggest that you also look at other positions as we are unable to accommodate all Room Parent requests.

Name: _____	Children's names and grades (Fall grade)	
Address: _____	<i>Child's Name</i>	<i>Please circle fall grade</i>
_____	1) _____	Grade: K 1 2 3 4
Phone: _____	2) _____	Grade: K 1 2 3 4
_____	3) _____	Grade: K 1 2 3 4
Email: _____	4) _____	Grade: K 1 2 3 4

HOSPITALITY COMMITTEES:

Chair | Assist

____ | ____ **New Family Mentoring and Welcome Activities** (Late summer and early fall, then ongoing throughout the school year). Match incoming families with current CI families; plan welcome activities for new families.

____ | ____ **Spring Luncheon** (Spring)
Plan spring appreciation event at Crow Island for faculty and parents.

Chair | Assist

____ | ____ **Crow Island Picnic** (Spring)
Plan event & recruit volunteers to help with the CI family picnic in the Crow Island Woods.

____ | ____ **Teacher Appreciation** (Fall and Spring)
Provide lunch during conferences and refreshments as needed for the faculty throughout year and organize a thoughtful event during Teacher Appreciation Week in the spring.

COMMUNITY AFFAIRS AND COMMUNICATION COMMITTEES:

Chair | Assist

____ | ____ **Bulletin Assistant** (Ongoing)
Assist PTO VP of Publicity with publication of the weekly Bulletins, with intent to fill that role the following year.

____ | ____ **Community Outreach** (Ongoing)
Coordinate and assist with school-wide service projects. Attend Faculty/PTO Diversity Committee meetings.

____ | ____ **Directory** (late summer thru start of school)
Update, edit, & publish the Directory

____ | ____ **Kindergarten Census** (early December)
Run the kindergarten registration process and help retrieve demographic information about incoming kindergarten students in the CI community.

Chair | Assist

____ | ____ **Lost and Found Angel** (Ongoing)
Maintain CI lost and found area. Put up display table during Winter Sing and Conferences.

____ | ____ **Walk to School Week** (Fall)
Coordinate National Walk to School Week and encourage students to walk to school throughout the year.

Represent our school in the community. Attend meetings and share information:

____ Northern Suburban Special Education District (NSSSED) Representative

____ Winnetka Alliance Representative

____ Winnetka Public Schools Foundation Representative

____ Family Awareness Network (FAN)

FINANCE COMMITTEES:

Chair | Assist

- ____ | ____ **Book Fair** (Spring)
Coordinate and staff school-wide book fair with outside vendor. Work with Teachers to generate literature recommendations.
- ____ | ____ **Lunch Program** (Ongoing)
Spearheading and implementing the Green bag, Hot Lunch, and Pizza Friday Program, liaison with companies and recruit parents to assist.
- ____ | ____ **Landscaping** (Fall and Spring)
Act as liaison with contracted landscape company to organize routine maintenance and spearhead seasonal projects on school grounds.
- ____ | ____ **Gift Wrap** (Fall)
Coordinate annual gift wrap sale.

Chair | Assist

- ____ | ____ **Logo wear** (Summer thru early fall).
Design & coordinate sale of CI logo wear.
- ____ | ____ **Parent Teacher Party** (Winter)
Plan winter social event for parents and faculty. May include fundraising responsibilities.
- ____ | ____ **Run-a-thon** (Fall)
Coordinate and staff this school-wide fall fundraiser.
- ____ | ____ **School Supplies** (Next Spring & Summer).
Coordinate school-wide purchase of student school supplies.
- ____ | ____ **Grand Receipts for Funds** (Ongoing)
Collect receipts from Grand Foods for Crow Island to receive a 3% return.

EDUCATION COMMITTEES:

Chair | Assist

- ____ | ____ **Art Appreciation** (One volunteer needed for each grade). Organize volunteers to help Mrs. Johnston with a variety of projects in the art room.
- ____ | ____ **Chess Wizards** (Fall/Winter/Spring)
Coordinate this after school activity with the Chess Wizards organization.
- ____ | ____ **Diversity** (Ongoing)
Attend Faculty/PTO Diversity Committee meetings and explore ways to bring curriculum-related examples of diversity to our students.
- ____ | ____ **Parent/Child Math Night** (Winter/Spring)
Plan and lead parent/child math programs (one for 1st/2nd grades, one for 3rd/4th). Volunteer to coordinate one or both nights (this is a great way for dads to get involved!)
- ____ | ____ **Field Day** (Spring)
Assist KW faculty with and recruit volunteers for the all school field day.
- ____ | ____ **Immigration Day** (4th Grade only – December)
Coordinate with 4th grade parents to provide special luncheon for students.
- ____ | ____ **Junior Great Books** (3rd & 4th Grade - 6 weeks during lunch; Winter). Coordinate Great Books program for 3rd and 4th grade students.
- ____ | ____ **Peace Power Representative** (Ongoing)
Help with Peace Power activities and assist the 4th grade Peace Power Task Force (students) in coordinating Peace Power events.

Chair | Assist

- ____ | ____ **Pioneer Room** (3rd Grade)
Help prepare the room for use; plan open house for District 36 3rd grade parents (January); maintain room as it's used (winter/spring).
- ____ | ____ **Read to Succeed** (Winter)
Coordinate this reading incentive program for the school,
- ____ | ____ **Readers are Leaders** (4th Grade - Winter)
Help coordinate this event which brings speakers into the classroom to share how reading is relevant in their workplace.
- ____ | ____ **Science & Math Fair** (Winter).
Organize & recruit volunteers for school science & math fair. Work with the faculty & the science facilitators.
- ____ | ____ **Resource Center Coordinator** (Kindergarten and 1st grade – Ongoing).
Organize & schedule parent volunteers to assist students with computer lab activities. Work with Crow Island Resource Center teacher, the Book Stall, and the Winnetka Public Library to help organize visiting author events.
- ____ | ____ **Suzuki Liaison** (Ongoing)
Serve as liaison between Suzuki string instruments instructor & parents.

ADMINISTRATIVE COMMITTEES:

Chair | Assist

- ____ | ____ **Bus Liaisons** (1 or more volunteers for each route (2 bus routes) - Fall and as needed)
Act as link between parents, drivers, & the bus company. Must be able to periodically ride the bus until the driver is familiar with the route and the students.

Chair | Assist

- ____ | ____ **Fall Picture Day Coordinator** (Fall)
Coordinate with photographer and staff during picture day as needed.

Chair | Assist

____ | ____ **Health** (Fall/Winter and as needed)
Assist school nurse as needed throughout the year (vision/hearing screening, school-wide lice checks, etc.).

____ | ____ **Lunchroom Coordinator** (Ongoing)
Coordinate lunchroom volunteers for all-teacher meeting days, which occur occasionally throughout the year.

____ | ____ **Incoming Class Historian** (kindergarten parent)
Coordinate with teachers the documentation of special events for the class with photos and video, which will be used for the DVD production in 4th grade. This position begins in kindergarten and continues through 4th grade.

Chair | Assist

____ | ____ **Bike Safety** (2nd grade - Spring/Fall)
Coordinate & run bicycle inspections with the crossing guard.

____ | ____ **Traffic Safety** (Fall and as needed)
Work with local police, faculty & parents to alleviate school traffic & parking issues.

FOURTH GRADE EVENTS:

Chair | Assist

____ | ____ **DVD Production** (All year)
Work with a committee and class historians to produce a 4th grade DVD

____ | ____ **T-Shirt design/purchase** (Spring)
Design, source then sell and distribute a t-shirt to all 4th graders for their graduation.

Chair | Assist

____ | ____ **Party** (Spring)
Coordinate this end of year event for 4th grade students & their parents.

PTO EXEC:

Chair | Assist

| ____ **Nominating** (Feb – Mar)
Work with previous PTO president and other CI parents to assemble a slate for future executive board members.

Chair | Assist

| ____ **Future PTO Exec.**
I would like to be considered for a PTO executive board position for the upcoming school year.

ROOM PARENT SIGN-UP:

Room Parents work together with another parent to assist classroom teachers as needed and serve as a liaison between teachers, the PTO, and classroom parents.

If you would like to be a Room Parent, you may still serve on other committees. Please keep in mind that in order to accommodate the many requests each year, a parent should

serve as room parent only once for each child, unless there is a volunteer shortage.

Thanks for your understanding!

Name: _____	Children's names and grades (fall grade)	
	<i>Child's Name</i>	<i>Please circle fall grade</i>
Address: _____	1) _____	Grade: K 1 2 3 4
_____	2) _____	Grade: K 1 2 3 4
Phone: _____	3) _____	Grade: K 1 2 3 4
Email: _____	4) _____	Grade: K 1 2 3 4
<p>Room Parents: 1. Will not be contacted until the week following teacher assignments in late August! 2. Are required to attend an orientation meeting in early September before the start of the new school year.</p>		