

October 22, 2010

The New Trier High School Placement Exam will be administered on **December 4, 2010 and December 11, 2010**. These tests will be administered at the **Winnetka Campus, 385 Winnetka Avenue**. In order to facilitate the testing process, students have been pre-assigned to specific test dates as shown below and on the attached chart.

- **Saturday, December 4, 2010**  
**Sunset Ridge, Glencoe Central, Washburne, private/parochial, and home schooled**
- **Saturday, December 11, 2010**  
**Marie Murphy, Joseph Sears, Wilmette Junior High**

**Test Day Schedule:**

<b>Doors Open:</b>	<b>8:15 a.m.</b>
<b>Testing Begins:</b>	<b>8:30 a.m.</b>
<b>Testing Ends:</b>	<b>Approximately Noon</b>
<b>Supplies Needed:</b>	<b>Calculator, Pencils, Erasers (You may bring water and a snack.)</b>

The five tests within the Educational Records Bureau's "The Comprehensive Testing Program 4" (CTP4) that will be administered are: Verbal Reasoning, Reading Comprehension, Quantitative Reasoning, and Mathematics Part 1 and Mathematics Part 2. Information concerning ERB and its program may be found at [www.erbtest.org](http://www.erbtest.org).

You are encouraged to carpool on test days in order to minimize traffic congestion. Drop-off and pick-up should be at the main doors on Winnetka Avenue. Proctors will be present to help students find their classrooms.

If you have any further questions, please feel free to contact me at (847) 784-2259 or [stevensp@newtrier.k12.il.us](mailto:stevensp@newtrier.k12.il.us).

Sincerely,

Peg Stevens  
Testing Coordinator

## **New Trier High School Placement Assessment Frequently Asked Questions (FAQs)**

### **Q: Why do students take a placement assessment? Is this the only information that is used for level placements?**

Most high schools require students to take some kind of placement assessment. The ERB tests are one part of a broad portfolio used to help place students at New Trier. It is important to note that the Profile forms filled out by 8th grade teachers, parents, and students are an important part of the overall portfolio used by the Placement Team to make level recommendations. The parent profiles will be mailed home along with the Academic Life Invitation. The student self assessment and teacher profiles are filled out at their current sender school. Parents also are permitted to request a change of level for several classes. Ultimately, much of the decision rests in the hands of the parents.

### **Q: When are the tests given?**

**The tests will be given on two consecutive Saturdays in December at New Trier's WINNETKA CAMPUS. Schools are assigned to a specific Saturday:**

- December 4<sup>th</sup> – Sunset Ridge, Glencoe Central, Washburne, private/parochial and home schooled
- December 11<sup>th</sup> – Marie Murphy, Joseph Sears, Wilmette Junior High

### **Q: What if a student has a conflict with the date?**

A student may come on the opposite Saturday – arrangements must be made with Peg Stevens, Test Coordinator, at 847-784-2259 or [stevensp@newtrier.k12.il.us](mailto:stevensp@newtrier.k12.il.us) to schedule the date change.

### **Q: What if a student cannot test on a Saturday due to religious beliefs?**

An alternate date of Sunday, December 5, 2010, has been scheduled. Arrangements must be made with Peg Stevens, Testing Coordinator, at 847-784-2259 or [stevensp@newtrier.k12.il.us](mailto:stevensp@newtrier.k12.il.us) to schedule the Sunday date. The Sunday test will also be administered on the Winnetka Campus.

### **Q: What assessment instrument is used for placement?**

Five tests within the Educational Records Bureau's "The Comprehensive Testing Program 4" (CTP 4) will be administered. The components of the assessment to be given are: Verbal Reasoning, Reading Comprehension, Quantitative Reasoning, Mathematics Part 1 and Mathematics Part 2. Students may use calculators for Mathematics Part 2 only. Information concerning ERB and its programs may be found at [www.erbtest.org](http://www.erbtest.org).

**Q: When and where should students report? How long is the test?**

- Testing will be conducted on the **WINNETKA CAMPUS**. Students need to report at 8:15 a.m. Testing will begin at 8:30 a.m.
- Students will be released between 12:00 p.m. and 12:30 p.m.
- Posters with student names and assigned room numbers will be displayed at school entryways. Proctors will be available for directions to classrooms.
- If a student and/or parent have any questions, please see Mrs. Stevens in the 2<sup>nd</sup> floor rotunda.
- The actual testing time is 210 minutes. Total time with check-in and breaks should be about 4 hours. Students may bring water and a snack to eat during breaks. Eating and/or drinking is not allowed in the classroom.

**Q: What about students with accommodations?**

Students with accommodations should contact their case worker in the junior high for testing instructions.

**Q: When will students receive the test results?**

Test results will be mailed to the parents in early February along with New Trier level recommendations and course selection materials.

**Q: What should the students do to prepare for the exam?**

The best way to prepare for this exam is for students to do well in their classes and continue to learn the skills and concepts that are being covered in their eighth grade subjects. It is also important to follow good test taking strategies prior to the test. Getting a full night of sleep and eating a healthy breakfast in the morning will aid students in doing their very best work.

\*If you have any questions before the test day, please do not hesitate to contact Peg Stevens at 847-784-2259 or [stevensp@newtrier.k12.il.us](mailto:stevensp@newtrier.k12.il.us).\*